Graduate Council Meeting Minutes

Council Members Present: Mary Bantell, JoAnn Canales, Luis Cifuentes, Chuck Etheridge, Jim Gibeaut, Hongyu Guo, Miguel Moreno, Eve Layman, Jim Lee, Thomas Naehr, Patricia Olenick, Marvarene Oliver, Anita Reed, Scott Sherman, Robert Smith, Corinne Valadez, Virginia Wheeless

Council Members Absent: Luis Cifuentes, Jim Gibeaut, Hongyu Guo, Jim Lee, Thomas Naehr, Anita Reed, Robert Smith

Council Ex-Officio Present: Sherrye Garrett, Sarah Sutton

I. Approval of Minutes from 4/14/11

Motion: To approve the minutes as presented

Moved: Scott Sherman

Second: Patricia Olenick

Unanimously approved as read

II. Committee Reports

A. Graduate Faculty – Dr. Scott Sherman

Dr. Sherman recommended approval of the following nominees from the College of Liberal Arts for Graduate Faculty Status:

David Gurney – New Faculty 3 year appointment
Kevin Concannon – 3 year reappointment
Linda Kiltz – 3 year reappointment

Recommendations were unanimously approved.

**B. Curriculum Committee – Dr. Marvarene Oliver**

Dr. Oliver recommended approval of the following requests for new courses from the College of Education (2) and the College of Nursing and Health Sciences (2):

**COE –** EDCI 5345 Visual Literacy and CNEP 5365 Stress Management

**CONHS –** NURS 5324 Health Assessment for Advanced Practice and NURS 5355 Instructional Teaching Strategies

Recommendations were unanimously approved.

The new course approval process was again revisited. Dr. Oliver recommended an ad hoc committee be named to meet over the summer to develop a process that is aligned with the requirements of Distance Education and SACS. Council members voted to accept the recommendation that, over the summer,

1. a consistent format be developed to approve courses,
2. Grad Council representatives consult with both the distance education committee to ensure there is no duplication of effort and
3. Grad Council representatives also consult with Chris Shupala to ensure all reporting requirements are met.

Additionally, clarification regarding the stated purpose of the Graduate Council regarding new courses will be determined.

**III. Matters Arising**

Mary Bantell reported on issues questions previously posed by ITDEC committee members.

1. The Distance Education committee hopes to have information re: points of access to computers and online services for students and faculty.
2. There will be workshops, webinars, and newsletter to assist with communication and faculty development.
3. Incentives/rewards: there will be some type of model for incentives; however, the model will provide incentives to colleges versus individual faculty.
4. Faculty rights to property vs. university ownership of materials created: distance education committee indicated it will belong to both unless defined specifically by contract.

IV. Adjournment – Dr. Scott Sherman moved to adjourn at @ 2:52 p.m.