I. Approval of Minutes from November 10 Meeting

No quorum was reached – November 10 minutes will be approved in January.

II. Reports and Updates

A. Graduate Council Chair – Dr. Charles Etheridge

A consulting firm – Third Coast Higher Education – was contracted by the University to review scholarship processes. Two representatives will meet on December 13/14 with various campus. College scholarship committee chairs will be invited to participate.

Letter in support of CPIRA’s request for increases in graduate assistant stipends was drafted and reviewed by the Council. Council endorses pay increases for graduate assistants. Minor changes were suggested and letter will be sent to Dean Canales for review.

B. CGS Updates – Dr. Steve Seidel

Dr. Seidel provided additional details about the Third Coast Higher Education visit and the history of graduate scholarship awarding at TAMU-CC.

C. Committee Reports

i. Curriculum – Dr. David Gurney

Not present – no report

ii. Rules and Procedures – Dr. Joseph Mollick

1. Action item: 01.01.99.C0.01 Review and Approval Rules and Procedures

Not present – no report

D. Liaison Reports

i. ITDEC – Dr. Frank Spaniol

Not present – no report

Dr. Valadez stated ITDEC will meet on December 09.

ii. Faculty Senate – Dr. Corinne Valadez
Faculty Senate passed a motion to approve changes to the deadlines to drop a course and change grades.

Motion in opposition to merger between TAMU-K and TAMU-CC was passed.

Changes to the way students are placed in foreign language courses are being discussed. Placement will determine required foreign language hours. UT El Paso has separate Spanish courses for native and non-native speakers.

Academic Affairs Committee met to review changes to the graduate catalog. Comments submitted by Graduate Council were much appreciated.

iii. Library – Dr. Catherine Rudowsky
   Middle of 24-hour week started yesterday.
   Floor outlets will be added to downstairs open area.
   New floor treads on staircase will be installed over the break.
   http://tamuccgarcia.omeka.net went live and usage will be tracked.
   UTC proposal is being investigated. Will facilitate electronic media and help faculty with embedding videos in lectures.
   Vivo open-source software (www.vivoweb.org) for research collaboration is being set up. University may be able to piggyback on TAMU license.

iv. International – Dr. Joseph Mollick
   Not present – no report

III. Unfinished Business
   Memo in support of CPIRA request to increase graduate assistant stipends
   See item IIA.

IV. New Business
   Graduate student core competencies (see attached handout) – Dr. Steve Seidel
   Dr. Seidel shared an example for graduate student core competencies. Document is meant to provide a starting point for a discussion what core competencies for TAMU-CC students might look like. Would help with organizing professional development activities and collaboration with CFE.

V. Matters Arising
   None

Meeting adjourned at 01:44 pm.